



The Southeast Asia Region Constitution for the Southeast Asia Region of the International Association of Y's Men's Clubs

ARTICLE I NAME & INTERPRETATION

- 1.1. The name of this organization shall be the SOUTHEAST ASIA REGION OF THE INTERNATIONAL ASSOCIATION OF Y'S MEN'S CLUBS (hereinafter referred to as "the Region").
- 1.2. The Region is a part of The International Association of Y's Men's Clubs (hereinafter referred to as "Y's Men International") and is established in accordance with the Constitution of that Association. Accordingly, nothing in this Constitution shall contradict the Constitution of Y's Men International.
- 1.3. In this Constitution, words denoting the male gender shall include the female and vice versa.

ARTICLE II PURPOSE

- 2.1. The area of operation of the Region shall be Hong Kong, Singapore, Malaysia, Indonesia, Thailand, Myanmar, Bangladesh and such other places as Y's Men International may direct the Region to be responsible for (hereinafter referred to as "the Territory").
- 2.2. The purposes of the Region shall be
 - 2.2.1. To work within the Territory in accordance with the Constitution of Y's Men International for the extension of Y'sdom.
 - 2.2.2. To serve as a source of information and a medium of discussion on policies programs and emphasis of Y's Men International.
 - 2.2.3. To encourage the formation of new Y's Men's Clubs in the Territory
 - 2.2.4. To cultivate good fellowship and frequent communications among the Y's Men's Clubs in the Territory.
 - 2.2.5. To support the activities of the Young Men's Christian Association and to encourage close cooperation between the Y's Men's Club and the Y.M.C.A.
 - 2.2.6. To encourage Y's Men's Clubs in the Territory to provide service to the needy.

ARTICLE III ORGANIZATION

- 3.1. The Region shall be responsible for its own organization, finance and conduct of its affairs.
- 3.2. The fiscal year of the Region shall commence on 1st July each year and end on 30th June the next year.
- 3.3. The correspondence address of the Region shall be the address of the Regional Director (hereinafter referred to as "the RD").

ARTICLE IV MEMBERSHIP

- 4.1. Membership of Y's Men's Clubs in the Region may consist of men and women residing in the Territory. No one should be denied membership because of race, creed, color or national origin.
- 4.2. Members of the Region are local Y's Men's Clubs of good standing in the Territory.
- 4.3. To form a new Y's Men's Club and be granted a Charter of affiliation with Y's Men International, the Club shall have a Constitution in accordance with Y's Men International; shall be recommended by the RD; shall have at least 15 members; and shall have paid such Charter and other fees as Y's Men International and the Region may prescribe in connection with the grant of the Charter.
- 4.4. The RD shall, in consultation with the members of the Board of Directors of the Region in particular, the District Governors, decide whether to recommend that the Charter of a Y's Men's Club be revoked.
- 4.5. Five or more Y's Men's Clubs may, with the prior approval of the Regional Board, constitute a District in order to make the work in specified geographical areas more effective. A District is led by a District Governor, who is elected by the Y's Men's Clubs in the District.

ARTICLE V REGIONAL BOARD

- 5.1. The executive organ of the Region shall be the Regional Board which membership is composed of:
 - (a) The RD;
 - (b) The Regional Director-Elect (herein referred to as "the RD-Elect");
 - (c) The Immediate Past RD;
 - (d) The Regional Secretary;
 - (e) The Regional Treasurer;
 - (f) The District Governors of all of the Districts in the Territory; and
 - (g) The Regional Service Directors.
- 5.2. The RD shall assume office in accordance with Articles 8.2 or 7.3. The RD-Elect shall assume office in accordance with Article 7. The Immediate Past RD and District Governors in the Region are ex-officio members of the Regional Board. The Regional Secretary, Regional Treasurer and Regional Service Directors assume and vacate office at the appointment and direction of the RD.
- 5.3. The Chairman of the Regional Board shall be the RD
- 5.4. Between Regional Conferences, the Regional Board shall have full authority to decide on the affairs of the Region except for the matters set out specifically in Article 6.5.

- 5.5. Resolutions in the Regional Board are carried with majority votes of the members of the Regional Board cast either during a meeting or by mail ballot. In the event of a tie of votes, the RD shall have a casting vote.
- 5.6. The quorum of a Regional Board meeting is four members of the Regional Board.

**ARTICLE VI
REGIONAL CONFERENCE**

- 6.1. A Regional Conference shall be held, if possible, annually. The time and place will be decided by the Regional Board. Each chartered Y's Men's Club in the Region shall be entitled to representation.
- 6.2. Written notice about each Regional Conference shall be sent out by the RD to each Y's Men's Club within the Territory and each member of the Regional Board at least three months before the date of the Conference.
- 6.3. The quorum of a Regional Conference shall be the representatives of three Y's Men's Clubs from two of the Districts in the Region entitled to vote.
- 6.4. At a Regional Conference, each Y's Men's Club in good standing in the Region shall have one vote. In case of a tie of votes, the RD may cast the deciding vote.
- 6.5. The Agenda for the Regional Conference shall include the reports of the RD and other Regional officers; reports from the Districts; approval of the Regional accounts; approval of the Budget; fixing the Regional Dues; and such other matters as the RD may decide.
- 6.6. The RD and failing him, the RD-Elect, shall be the presiding officer at the Regional Conference. In the absence of the RD and the RD-Elect, those present at the Regional Conference may elect one of their number as the presiding officer.
- 6.7. Any Y's Men's Club which is entitled to vote at the Regional Conference may appoint a Proxy to vote for him. Such appointment of proxy shall be in writing and given to the presiding officer before the opening of the Regional Conference.

**ARTICLE VII
ELECTION OF RD-ELECT**

- 7.1. The Nomination Committee shall consist of the Immediate Past RD, who shall be Chairman and Convener: the RD and the District Governors in the Region.
- 7.2. The procedures for the election of the RD-Elect are as follows:
- (a) The Chairman of the Nomination Committee shall, on or before 14th March each year, invite the Y's Men's Clubs in the Region to send in nominations for the New RD-Elect for the next year ("New RD-Elect"). The invitation shall prescribe a time limit of no less than four weeks and not more than six weeks for the nominations;
- (b) The Nomination Committee shall, as soon as practicable after the expiry of the time limit prescribed under paragraph (a), in any event no later than

31st May immediately following the close of nomination present its report and recommendations to the Region as to the nominations;

- (c) The RD shall arrange the election of the New RD-Elect to take place on or before 4th June of the year;
- (d) Subject to paragraph (e), the New RD-Elect shall be elected at the next Regional Conference following the nominations of the Nomination Committee under paragraph (b);
- (e) If, for any reason, a Regional Conference cannot be held on or before 14th June of a year, the New RD-Elect shall be elected by mail on fax ballot; and
- (f) Only candidates whose nominations have been received by the Nomination Committee within the time limit prescribed in paragraph (a) may be elected as the New RD-Elect.
- 7.3. Only candidates who have served or are serving the Region as District Governor may be nominated and elected the RD-Elect.
- 7.4. In the event that any of the positions of RD or RD-Elect become vacant during a fiscal year, the Regional Board shall arrange the Clubs in the Region to elect the RD or RD-Elect, as the case may be, for the remainder of the fiscal year. The Regional Board may, for this purpose, prescribe the time limits and procedures to be adopted.

**ARTICLE VIII
THE RD**

- 8.1. The Region is led by the RD who reports to Y's Men International and to the Regional Board for the administration, finance and coordination of the work within the Region.
- 8.2. The office of the RD shall be promoted from the RD-Elect of the fiscal year immediately before. If the RD-Elect is unable or unwilling to take up the office of the RD, there shall be election of the RD to be conducted in such procedures as the Regional Board may decide.
- 8.3. The term of office of the RD shall be one fiscal year of the Region.
- 8.4. The responsibilities of the RD shall include:
- (a) Representing Y's Men International within the Region;
- (b) Representing the Region at International Conventions and other occasions when the Region needs to be represented
- (c) Appointing a Regional Secretary and a Regional Treasurer;
- (d) Appointing Regional Service Directors (hereinafter referred to as "RSDs") as appropriate and needed;
- (e) Chairing the Regional Conference and Regional Board meetings;
- (f) Reporting to the Regional Conference;
- (g) Organizing leadership training for Y's office-bearer within the Territory;

- (h) Circulating to all Clubs in the Region minute of the Regional Conference, Regional Board meetings, and information on current matters and events within and outside the Region.

**ARTICLE IX
THE RD-ELECT**

- 9.1. The term of office of the RD-Elect shall be one fiscal year of the Region.
- 9.2. The RD-Elect shall assist the RD in the work of the Region and assume such responsibilities as may be assigned to him/her by the Regional Board from time to time. Where the RD is absent, the RD-Elect shall assume the duties of the RD. The RD-Elect shall be kept informed and keep himself/herself informed about current matters within the Region.

**ARTICLE X
RESPONSIBILITIES OF THE IMMEDIATE PAST RD**

- 10. The Immediate Past RD is the chairman and Convener of the Nomination Committee and such other tasks as the RD may assign.

**ARTICLE XI
RESPONSIBILITIES OF THE REGIONAL SECRETARY**

- 11. The responsibilities of the Regional Secretary shall include:
 - (a) Assisting the RD in all correspondence;
 - (b) Taking minutes at the Regional Conference and Regional Board Meetings;
 - (c) Submitting regularly the reports needed by Y's Men International; and
 - (d) Keeping the rosters and tiles of the Region.

ARTICLE XII RESPONSIBILITIES OF THE REGIONAL TREASURER

- 12. The responsibilities of the Regional Treasurer shall include:
 - (a) Keeping income and expenditure accounts for the Region;
 - (b) Receiving and disbursing the funds of the Region;
 - (c) Opening bank accounts as needed;
 - (d) Submitting an annual financial report;
 - (e) Preparing a budget in cooperation with the RD and RD-Elect; and
 - (f) Submitting an annual Statement of accounts to the Auditor for audit.

**ARTICLE XIII
REGIONAL SERVICE DIRECTORS**

- 13. The Regional Service Directors are appointed by the RD to take up specific tasks including but not limited to the Brotherhood Fund (BF), Extension-Membership-Conservation (EMC), World Outlook (WO), Paul William Alexander Scholarship Fund (PWASF), and Y.M.C.A. Services.

**ARTICLE XIV
RESPONSIBILITIES OF DISTRICT GOVERNORS**

- 14. The responsibilities of the District Governors (DGs) in the Territory shall include:
 - (a) Encouraging the Clubs to Junction well and to send in their reports and dues promptly;
 - (b) Working together with the RD and the RSDs to strengthen the Clubs in their various activities;
 - (c) Planning and conducting the District Conference;
 - (d) Reporting annually to the RD and to the Regional Conference;
 - (e) Training of club officers;
 - (f) Promoting communication and fellowship among the Y's Men's Clubs in the District;
 - (g) Assisting the RD in interpreting the activities of the Region and Y's Men International; and
 - (h) Supporting the Y.M.C.A. and encouraging cooperation between the Y's Men's Clubs and the Y.M.C.A.

**ARTICLE XV
AUDITOR**

- 15. The Auditor shall be appointed by the Regional Board and shall audit the Statement of Accounts which shall be submitted to him/her by the Regional Treasurer annually.

**ARTICLE XVI
AMENDMENTS**

- 16. The Constitution may be amended at the Regional Conference, providing that the proposed amendments have been circulated to all Clubs in the Region and all members of the Regional Board at least 3 months prior to the meeting at which the proposed amendment is to be voted.

**ARTICLE XVII
SHORT NOTICE**

- 17. Notices prescribed in this Constitution may be given in such shorter times as three quarters of the Y's Men's Clubs in the Region may decide.

**ARTICLE XVIII
DISSOLUTION**

- 18. If, for any reason the Regional Board is of opinion that the Region should be dissolved, notice of the intent to dissolve the Region must be given to all Y's Men's Clubs in the Region, to all members of the Regional Board, and to Y's Men International at least one year prior to the decision being made by the Regional Conference or the Regional Board. Funds held by the Region at the time of dissolution shall be handed over to Y's Men International to be administered until a new Region can be organized.